

MINUTES OF UNIT BOARD MEETING
ACBL UNIT 430 – GREATER VANCOUVER

HELD: Thursday, July 4, 2013, at the Vancouver Bridge Club

PRESENT:

Peter Morse	604-831-8445	pamorse@shaw.ca
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Thomas Cheng	604-229-9912	tom.cheng.tong@gmail.com
Gray McMullin	604-801-2411	graystar50@live.com
Kathryn Shannon	604-984-4167	kathrynjshannon@gmail.com
John Teschke	604-263-4229	jpteschke@gmail.com
Rhoda Tafler	604-273-6980	rtafler@shaw.ca

REGRETS:

Fred Baldwin	604-812-4972	fwbaldwin@hotmail.com
Chris Moore	604-581-0277	jmoore@dccnet.com
Yue Su	604-295-9195	sly4@yahoo.com

*Subsequent to the Board meeting, Thomas Cheng tendered his resignation from the Board.

The meeting was called to order at 7:00PM. Peter Morse presided.

CONFIRMATION OF QUORUM: 9 Board members in attendance constitute a quorum.

APPROVAL OF THE MINUTES: The minutes of June 6, 2013 were approved.
(Kathryn, Rhoda)

APPROVAL OF THE AGENDA: The agenda was approved.

FINANCIAL REPORT: The preliminary year end information is not yet complete, and still must be subject to audit. Forms for the CRA and the Van City Bank were signed, and will be presented to the bank. (Peter, Rhoda)

BUSINESS ARISING FROM THE MINUTES:

1. **Board vacancies:** Partnerships, membership and education, Special Events, and STAC games are still vacant. Julie Smith has agreed to do new member packages
2. **Appreciation Dinner:** Chris Moore is hosting the July 21st dinner, at 5:30. Her address is 9056 Collings Way. Peter will email directions to her house.
3. **Subsidy Fund Applications:** For 2013, there are four events that are funded, and each event has a limit of 400\$. Winners can get one subsidy per fund. Applications have been reviewed, but funds won't be paid until the financial statement is ready.
4. **Subsidy Policy Revisions:** Peter presented a draft for approval. This included minor changes to the policy. This was approved by the Board. (Thomas, John)

NEW BUSINESS:

1. **Creation of Subcommittees:** The bylaws must be reviewed and rewritten. John has volunteered, and Peter will ask Fred to work on this as well. Peter will also be involved.

2. **Tournament template:** The template indicates what is included in each tournament. Kathryn or Leila, Chris, Fred and Peter will work on this, and Peter will arrange for the involvement of Bruce. (Rhoda, Gray)
3. **Published Documents:** A team was created to review all published and web site documents. Peter, Leila and Fred will work on this. (Kathryn, Thomas)
4. **Appointment of Auditor:** It was moved that the Board have the financial statements audited each year, and an appropriate honorarium be paid based on earlier practices. (Corrine, Kathryn) This was passed.
5. **Letter from Kathy Bye:** a) Fees paid to caddies will be as follows: 35\$ per session as well as 20\$ on Friday afternoon and Sunday evening for set-up and dismantling work. (Gray, John) b) Styrofoam and plastic cups will cost 1\$ per cup, by donation. (Honour system) Peter and Chris will ask people to pay for the cups in the pregame announcements at the Sectionals.
6. **Departmental Reports:**
 - a) Tournament Planning Schedule & Special Events Schedule: We should put these schedules, which are intended mainly for management control purposes, on the website, so that players can benefit from the availability of future date information.
 - b) Future Stars: The packages are clearly defined. Players will have 3 choices and the flyer makes these possibilities very clear. Instructors will be paid a flat rate of 200\$.
 - c) Membership & Educations: There are approximately 1300 members in unit 430, and between 800-900 active members.
 - d) Monthly Unit Games and Other Special Games: Registration for the next MM game is open early.

There was some discussion about the Monthly Unit Games. This involved whether the games should be in the afternoon, the evening or some combination. Starting times were also discussed. Players at the next Sectional will be asked to express an opinion on this. This discussion will continue.

The unit is entitled to hold more special games. This was tabled.
 - e) Matchpointer: The desktop publishing and editing work will be paid a maximum of 250\$. This will not include printing and distribution costs.
 - f) Supplies: Gray stated that we need a PA system and an overhead projector connected to a computer. Clay will help with transportation of furniture for tournaments.

Gray will fix up our trophies. (names, past history, etc.)
 - g) DINO/CBF: Cam and Dave Schmidt are our reps on DINO and Peter represents us on the CBF. Peter gave each Board member a copy of where unit 430 fits into the CBF and ACBL.
 - h) STAC/Club Liaison: Peter has decided to play in each club in the Unit to further a better understanding of the role of the Unit Board, and to learn more about the situations in the local clubs.
 - i) IMP League: Bruce will be the Commissioner for 2013-2014.
 - j) Fundraising: The Ev Hodge Charity Game as well as the 50-50 draw will be discussed further at the next meeting.
 - k) Future Meetings: The dates are August 8 and Sept. 5.

ADJOURNMENT: The meeting adjourned at 9:40

NEXT MEETING: Aug. 8, 2013, at 7:00 at the VBC.

Respectfully submitted,
Rhoda Tafler